



## **Senior Legal Program Manager, TrialWatch Position Description**

The Clooney Foundation for Justice (CFJ) is an international non-governmental organization (NGO) that wages justice through accountability for human rights abuses around the world. TrialWatch is the first initiative in the world that systematically monitors criminal trials and defends the rights of those who are unfairly imprisoned. We are active in more than 40 countries and focus on trials against those who are most vulnerable to abusive legal systems – journalists, women, democracy-defenders, LGBTQ+ people, and minorities. We train people using our TrialWatch training, place them inside courtrooms across the globe, and work with legal experts to grade trials and expose those that are a sham. We also partner with local lawyers to free people who are unjustly imprisoned and file cases before national, regional, and international courts and human rights bodies to overturn or reform unjust laws.

We are seeking a Senior Legal Program Manager for TrialWatch to help drive and scale our global trial monitoring, collaborating closely with CFJ's local, regional, and international partners, university legal clinics, and pro bono law firms. The ideal candidate is an experienced human rights lawyer with a commitment to promoting fair trial rights and reforming unjust legal systems. This is an excellent opportunity for a mid-career human rights lawyer ready to join a dynamic, international team at a growing NGO. The Senior Legal Program Manager will report to the Legal Director of TrialWatch.

### **Responsibilities:**

- Help to conceptualize and independently lead country and thematic workstreams within TrialWatch, supervising relevant staff, fellows, and consultants as needed;
- Manage and grow trial monitoring across numerous jurisdictions, including coordination with partners, trial monitors, and other relevant actors, and produce impactful reports on trials being monitored alongside TrialWatch's legal experts, pro bono law firms, and partners;
- Develop and lead advocacy, including both strategic litigation and strategic communications, under the supervision of the Legal Director;
- Draft submissions to national, regional, and international courts and human rights bodies;
- Draft thematic reports on cross-cutting issues of law, policy, and practice relating to criminal justice systems nationally, regionally, and internationally;
- Collaborate with the Legal Director in developing and executing broader strategic plans to further TrialWatch's objectives;

- Serve as a point of contact for CFJ partners, including local and regional NGO partners, legal clinics, and law firms, to steward relationships in accordance with CFJ's partnership principles and facilitate collaboration and information sharing on joint projects;
- Track and evaluate interventions and outcomes against internal and external expectations to assess impact and effectiveness, including over time;
- Engage independently with a variety of stakeholders, including for high-level engagements nationally, regionally, and internationally;
- Maintain responsibility for security risk assessments and related procedures for supervised country or thematic workstreams;
- Participate in travel to countries and regions of focus to support strategy development, monitoring, training, and advocacy;
- Oversee legal and regulatory compliance aspects of supervised country or thematic workstreams in consultation with the Legal Director and CFJ's General Counsel, including lobbying restrictions and libel review;
- Contribute to fundraising and development initiatives, including donor engagement and reporting;
- Contribute to and support CFJ's mission, wider programming, and organizational development;
- Handle other duties or tasks as may be assigned.

**Required Skills/Experience:**

- Law degree from an accredited law school;
- Minimum of 6 years of progressively responsible legal experience;
- Demonstrated ability to work with an agile, international, and multicultural team;
- Willingness to supervise staff, legal fellows, interns, and consultants, providing guidance, mentorship, and support;
- Outstanding written and oral communications skills;
- Entrepreneurial mindset and ability to come up with "out of the box" solutions;
- Passion for CFJ's mission;
- Willingness to contribute across the board as an integral member of a small team.

**Preferred Skills/Qualifications:**

- License to practice law;
- Substantive experience promoting international fair trial rights and/or the rights to freedom of expression, peaceful assembly, and association;
- Commitment to feminist principles and leadership;
- Previous exposure to regional or international human rights litigation and advocacy work or trial monitoring;
- Fluency in a language other than English.

**Location:** Flexible. The applicant must possess authorization to work in the country from which they will be working.

**Compensation:** \$100,000 - \$120,000 USD or equivalent based on years of relevant experience

**Start Date:** As soon as possible

**To Apply:** Please submit a resume, list of three references, and a cover letter specific to your interest in the role to [employment@cfj.org](mailto:employment@cfj.org) no later than August 13<sup>th</sup>, 2024.

*CFJ is committed to diversity in its workforce and is an equal opportunity employer. We actively seek a diverse applicant pool and encourage candidates of all backgrounds to apply. We do not discriminate on the basis of race, religious beliefs, color, national origin, gender identity, sexual orientation, age, marital status, veteran status, or disability.*